

Resume for Treasurer's Position

I have put my name forward, with the approval of the Council, for the position of Treasurer, as I feel I have the experience and more importantly the online tools for the job.

1. I have a secure broadband connection enabling a reliable connection and service
2. I have all products Apple" i.e. desktop, laptop ipad and iPhone.
3. I will/am able to check emails on a daily basis.
4. I will regularly monitor bank accounts including PayPal securely.
5. I will conduct my emails and myself in a professional manner.

Career Resume

I worked for American Express Bank for 35 years, 25 of which I was conference organiser for a global essay competition held in London, Singapore and Hong Kong, 10 years in Global Risk Management, managing the Bank's global interfaces, that is reconciling Foreign Exchange, Money Market FX Options for over 30 branches.

As well as having online facilities at home, I am able to work away from home using Wi-Fi on the go, wherever I am to keep in contact.

I have a good knowledge and experience of excel, word, PowerPoint, website and database management. As many of you may know I helped successfully run my late husband's online business, Spring Park Nursery, selling heathers, using PayPal and credit cards for payment and supplying excel spread sheets to customers for a heather collection they had purchased from us. Being first point of contact for customers and updating the website database. I also ran my own business Pogs Penstemons and continued to run Spring Park Nursery and fulfill all Julian's outstanding contracts and more for a year after he died.

I have also held the position of Treasurer for the Royal Society of Scottish Country Dancing, West Wickham Branch and more recently Treasurer of The Moniave Flower Show until I moved to Eastbourne in March of the year.

Thank you.